

# THE NEW YORK CONSERVATORY FOR DRAMATIC ARTS

April 24<sup>th</sup>, 2023

To whom it may concern:

While we keep records longer than the 3 years required, this is currently being updated to our School Catalogue.

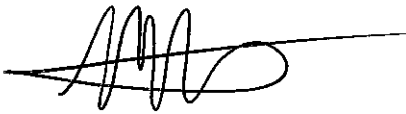
Here is our official policy:

Our institution maintains comprehensive progress records for a minimum of 7 years (Education Law § 5002(2)(a)), which include students' grades, transcripts, and completed programs. These records are provided after each semester, and are accessible to students upon request and through their student portal.

Feedback is welcome and when our policy is updated, that will be fully available.

Any questions, please let us know.

Sincerely,

A handwritten signature in black ink, appearing to be 'Alexander Vo', with a long horizontal line extending to the right.

Alexander Vo  
SCO  
Senior Director of Financial Aid  
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